



# DISTRICT OF SECHELT

## REGULAR MEETING OF COUNCIL

### AGENDA

Wednesday, May 8, 2024, 3:30 pm  
Community Meeting Room  
1st Floor, 5797 Cowrie St., Sechelt  
and Via Zoom Online Meeting Platform

#### PLEASE NOTE:

The public is welcome to attend meetings in person or by electronic communications, as follows:

Zoom: <https://zoom.us>, join Meeting ID: 886 6494 3023 and Password: MAY2024

Phone: 1-778-907-2071, with Meeting ID: 886 6494 3023 and Password: 3765509

---

|   | Pages    |
|---|----------|
| <b>1. LAND ACKNOWLEDGEMENT</b>  |          |
| The District of Sechelt is located on the traditional and unceded territory of the shíshálh Nation. We respect the histories, language and culture of the people of the shíshálh Nation, whose presence continues to enrich this community. |          |
| <b>2. CALL TO ORDER AND DECLARATION OF CONFLICT</b>   |          |
| <b>3. ADOPTION OF AGENDA</b>  |          |
| <b>4. BUSINESS ITEMS</b>  |          |
| <b>4.1 Notice of Motion - Mayor Henderson - Non-Potable Water Supply</b>  | <b>3</b> |
| <b>5. BYLAWS</b>  |          |
| <b>5.1 2024- 2028 Consolidated Financial Plan</b>   |          |
| <i>For Adoption</i>   |          |
| a. Report   | 5        |
| b. District of Sechelt 2024 - 2028 Consolidated Financial Plan Bylaw No. 621, 2024  | 9        |
| <b>5.2 2024 Tax Rates</b>   |          |
| <i>For Adoption</i>   |          |
| a. Report   | 15       |
| b. 2024 Tax Rate Bylaw No. 622, 2024  | 17       |
| <b>5.3 Sewer User Fees</b>  |          |
| <i>For Adoption</i>   |          |
| a. Report   | 20       |

|            |  |    |
|------------|--|----|
| b.         | District of Sechelt Sewer User Fees Amendment Bylaw No. 426-19, 2024   | 22 |
| <b>5.4</b> | <b>Septage Disposal Fees</b>   |    |
|            | <i>For Adoption</i>  |    |
| a.         | Report   | 25 |
| b.         | District of Sechelt Septage Disposal Fees Amendment Bylaw 483-7, 2024  | 27 |
| <b>5.5</b> | <b>Fees and Charges For Solid Waste</b>  |    |
|            | <i>For Adoption</i>  |    |
| a.         | Report   | 29 |
| b.         | Fees and Charges Amendment Bylaw No. 575-15, 2024  | 31 |
| <b>6.</b>  | <b>CLOSED SESSION</b>  |    |
|            | It has been determined that the Council meeting be closed to the public as the subject matters relate to the following sections of section 90 of the <i>Community Charter</i> :  |    |
|            | Section 90 (1):  |    |
|            | (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;  |    |
|            | (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; |    |
|            | (l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].  |    |
|            | “That the meeting be closed to the public pursuant to Sections 90 (1) (e), (k) and (l) of the <i>Community Charter</i> .”  |    |
| <b>6.1</b> | <b>CALL TO ORDER AND DECLARATION OF CONFLICT</b>   |    |
| <b>6.2</b> | <b>ADOPTION OF CLOSED AGENDA</b>   |    |
| <b>6.3</b> | <b>Section 90 (1) (e), (k), (l)</b>  |    |
| <b>6.4</b> | <b>Minutes of the April 24, 2024 Closed Council Meeting</b>  |    |
| <b>6.5</b> | <b>Minutes of the March 27, 2024 Closed Council Meeting</b>  |    |
| <b>7.</b>  | <b>ADJOURNMENT</b>   |    |

## NOTICE OF MOTION

**TO:** Council **MEETING DATE:** May 8, 2024

**FROM:** Kerianne Poulsen, Corporate Officer

**SUBJECT:** Mayor Henderson – Non-Potable Water Supply

**FILE NO:** 0550

---

### MAYOR HENDERSON: NOTICE OF MOTION

#### WHEREAS:

- A. The SCRD will commence water restrictions tomorrow, May 1<sup>st</sup>, 2024 and recognizing the widespread drought conditions in BC and our alpine regions having among the lowest snowpack on record, we need to implement all options to help address the possibility of severe water shortages later in 2024; and
- B. Hon. Bowinn Ma, Minister of Emergency Management and Climate Readiness, has recommended we do everything we can to be ready for drought conditions in 2024; and
- C. Having a water source adjacent to the Operations Centre would seem to offer operational efficiencies because our parks and public works departments use significant volumes of non-potable water; and
- D. Non-potable water can be used for a wide range of other applications that may help reduce the demand for potable water.

#### NOW THEREFORE:

I recommend Council approve a budget of up to \$80,000 for a non-potable water supply source using the existing Dusty Road well:

- a. That such be funded from one or more reserve funds to be identified by staff; and
- b. That Council immediately inform the Province of our plans and direct staff to seek expedited approval from such authorities as necessary; and
- c. That staff ensure the well is operational as soon as possible and, in any event, not later than August 15, 2024.

---

## **PURPOSE**

A member of Council has brought forward a motion regarding a new non-potable water supply for Council's consideration.

## **Legislative Context**

District of Sechelt Council Procedure Bylaw No. 568, 2018

26.     (1)     Any member of Council desiring to bring forward to Council any new matter, other than a point of order or privilege, shall do so by way of a "Notice of Motion" and the matter shall be dealt with as provided by section 26(2).
- (2)     Any member of Council may give notice of motion:
- (a) to the Council or Committee of the Whole during a meeting, at the discretion of the presiding member (Mayor, Mayor's designate, or Committee Chair). Once acknowledged by the presiding member, a Councillor shall read the resolution into the meeting and provide the Corporate Officer with a copy of such motion at the meeting. The Corporate Officer shall record the motion in the Minutes of the meeting as a notice of motion and shall add the motion to the agenda of the next appropriate meeting along with any background information identified; or
- (b) provide the Corporate Officer with a written copy of such motion, no later than nine calendar days prior to the scheduled meeting and the Corporate Officer shall add the motion to the agenda for said meeting.

Respectfully submitted,

Kerianne Poulsen

Corporate Officer

## REQUEST FOR DECISION

**TO:** Council **MEETING DATE:** May 8, 2024

**FROM:** David Douglas, Director of Financial Services

**SUBJECT:** 2024 - 2028 Consolidated Financial Plan Bylaw No. 621, 2024

**FILE NO:** 3900-02

---

### RECOMMENDATION

**That the 2024 - 2028 Consolidated Financial Plan Bylaw No. 621, 2024 be adopted.**

---

### PURPOSE

For Council to adopt the District of Sechelt 2024 - 2028 Consolidated Financial Plan Bylaw No. 621, 2024.

### OPTION

1. Council provide direction to staff concerning the 2024-2028 Consolidated Financial Plan.

### DISCUSSION

#### Summary

At the May 1<sup>st</sup>, 2024 Council meeting, Council gave 3 readings to the 2024 - 2028 Consolidated Financial Plan Bylaw No. 621, 2024. This report is requesting Council to proceed with the fourth and final adoption of this bylaw.

#### Background

As per the following sections of the *Community Charter* the District has compiled its 2024 - 2028 Consolidated Financial Plan and Bylaw to present to Council and the public (attached).

## Financial plan

165

- (1) A municipality must have a financial plan that is adopted annually, by bylaw, before the annual property tax bylaw is adopted.
- (2) For certainty, the financial plan may be amended by bylaw at any time.
- (3) The planning period for a financial plan is 5 years, that period being the year in which the plan is specified to come into force and the following 4 years.
- (3.1) The financial plan must set out the objectives and policies of the municipality for the planning period in relation to the following:
  - (a) for each of the funding sources described in subsection (7), the proportion of total revenue that is proposed to come from that funding source;
  - (b) the distribution of property value taxes among the property classes that may be subject to the taxes;
  - (b.1) the provision of development potential relief under section 198.1;
  - (c) the use of permissive tax exemptions.
- (4) The financial plan must set out the following for each year of the planning period:
  - (a) the proposed expenditures by the municipality;
  - (b) the proposed funding sources;
  - (c) the proposed transfers to or between funds.
- (5) The total of the proposed expenditures and transfers to other funds for a year must not exceed the total of the proposed funding sources and transfers from other funds for the year.
- (6) The proposed expenditures must set out separate amounts for each of the following as applicable:
  - (a) the amount required to pay interest and principal on municipal debt;
  - (b) the amount required for capital purposes;
  - (c) the amount required for a deficiency referred to in subsection (9);
  - (d) the amount required for other municipal purposes.
- (7) The proposed funding sources must set out separate amounts for each of the following as applicable:
  - (a) revenue from property value taxes;
  - (b) revenue from parcel taxes;
  - (c) revenue from fees;
  - (d) revenue from other sources;
  - (e) proceeds from borrowing, other than borrowing under section 177 [*revenue anticipation borrowing*].
- (8) The proposed transfers to or between funds must set out separate amounts for

- (a) each reserve fund under Division 4 of this Part, and
  - (b) accumulated surplus.
- (9) If actual expenditures and transfers to other funds for a year exceed actual revenues and transfers from other funds for the year, the resulting deficiency must be included in the next year's financial plan as an expenditure in that year.

#### Public process for development of financial plan

**166** A council must undertake a process of public consultation regarding the proposed financial plan before it is adopted

### **POLICY AND BYLAW IMPLICATIONS**

The Five Year Consolidated Financial Plan and Tax Rate Bylaw must be adopted by Council prior to May 15th.

### **SUSTAINABILITY PLAN IMPLICATIONS**

Social Sustainability and Community Well Being

### **STRATEGIC PLAN IMPLICATIONS**

1. Ensuring Financial Balance

### **FINANCIAL IMPLICATIONS**

#### General Operating Fund

Included in the General Operating Fund is a general taxation increase for the District of Sechelt of 7.71%:

- 4.71% increase for operations; and
- 3% for capital

In total, taxation and other levies rose to \$13,979,158, this includes \$160,000 from new construction in 2023.

The General Capital budget for 2024 is \$18,929,977. Planned funding sources include reserves, debt financing, grants, user fees and Development Cost Charges.

#### Sewer Operations

Sewer user fees for residential increased by \$24.20 per residence or 3.69% to \$679.40. Commercial user fees also increased at the same percentage as residential. In 2024 commercial sewer user fees increased to \$1,431 on an average business, a \$51 increase over 2023.

Sewer Capital for 2024 is \$4,675,853. Planned funding for capital includes reserves, debt financing, grants, user fees and Development Cost Charges.

#### Septage Operations

Budgeted Septage fees decreased by \$54,502 to \$435,498 for 2024. This decrease is due to a lower volume of use at the Dusty Road facility and includes a 3.69% increase to the off-loading rates.

Septage Capital for 2024 is \$361,368. Planned funding for capital is reserves.

### **COMMUNICATIONS**

The District has engaged the community in several consultation meetings which were hosted on Zoom. The 2024 - 2028 Consolidated Financial Plan will be available on the District's website and paper copy at the Operations Centre.

Respectfully submitted,  
David Douglas  
Director of Financial Services

Attachment:

- 1- 2024 - 2028 Consolidated Financial Plan Bylaw No. 621, 2024



**DISTRICT OF SECHELT**  
**2024-2028 Consolidated Financial Plan Bylaw No. 621, 2024**

---

A bylaw to adopt the Financial Plan for the years 2024 – 2028 for the District of Sechelt

---

**WHEREAS** Section 165 of the Community Charter, SBC Chapter 26, 2013 requires that Council adopt an annual Financial Plan;

**NOW THEREFORE**, the Council of the District of Sechelt in open meeting assembled enacts as follows:

**TITLE**

1. This bylaw may be cited as “District of Sechelt 2024 - 2028 Consolidated Financial Plan Bylaw No. 621, 2024”.

**DEFINITIONS**

3. In this bylaw:

**Council** means the Municipal Council of the District of Sechelt.

**District** means the municipal corporation of the District of Sechelt.

**PROVISIONS**

4. ‘Schedule A’, attached to and forming part of this bylaw is hereby adopted as the Financial Plan of the District of Sechelt for the five (5) year period from 2024 – 2028.
5. Pursuant to Section 165 of the Community Charter the Council of the District of Sechelt has prepared a Statement of Revenue and Tax Policy as shown in ‘Schedule B’ attached hereto and forming part of this bylaw.

|                         |     |        |           |
|-------------------------|-----|--------|-----------|
| READ A FIRST TIME THIS  | 1st | DAY OF | MAY, 2024 |
| READ A SECOND TIME THIS | 1st | DAY OF | MAY, 2024 |
| READ A THIRD TIME THIS  | 1st | DAY OF | MAY, 2024 |
| ADOPTED THIS            |     | DAY OF | 2024      |

---

**Mayor**

---

**Corporate Officer**

**Schedule A****District of Sechelt 2024 - 2028 Consolidated Five Year Financial Plan**

|                                    | <b>2024<br/>Proposed<br/>Budget</b> | <b>2025</b>       | <b>2026</b>       | <b>2027</b>       | <b>2028</b>       |
|------------------------------------|-------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Revenues:</b>                   |                                     |                   |                   |                   |                   |
| Taxation and Other Levies          | 14,298,059                          | 15,689,376        | 16,605,367        | 17,637,735        | 18,447,637        |
| Private Contributions              | 5,700                               | 5,707             | 5,714             | 5,721             | 5,728             |
| Government Grants                  | 1,516,751                           | 1,047,121         | 1,047,121         | 1,047,121         | 1,047,121         |
| Sale of Goods and Services         | 1,965,170                           | 1,967,589         | 1,970,032         | 1,972,499         | 1,974,993         |
| Licences, Permits and Fees         | 1,814,932                           | 1,833,081         | 1,851,412         | 1,869,926         | 1,888,625         |
| Penalties and Interest             | 192,000                             | 195,840           | 199,757           | 203,752           | 207,827           |
| Income / (loss) from Business Ente | -                                   | -                 | -                 | -                 | -                 |
| Return on Investments              | 576,923                             | 580,173           | 585,888           | 572,591           | 565,302           |
| Development Cost Charges           | 975,763                             | 1,027,529         | 1,234,815         | 134,550           | 354,235           |
| Capital Grants & Contributions     | 9,290,766                           | 151,855           | 420,000           | -                 | -                 |
| Sewer Revenues                     | 4,796,952                           | 5,122,772         | 5,286,318         | 5,396,497         | 5,593,085         |
| <b>Total Revenues</b>              | <b>35,433,016</b>                   | <b>27,621,043</b> | <b>29,206,424</b> | <b>28,840,392</b> | <b>30,084,552</b> |
| <b>Expenditures:</b>               |                                     |                   |                   |                   |                   |
| General Government                 | 4,964,128                           | 4,572,977         | 4,667,077         | 4,768,615         | 4,862,191         |
| Planning and Community Developn    | 2,193,658                           | 1,702,239         | 1,731,455         | 1,763,386         | 1,795,954         |
| Community Services                 | 2,839,242                           | 2,671,782         | 2,730,819         | 2,803,186         | 2,877,499         |
| Engineering & Operations           | 3,441,030                           | 3,090,916         | 3,147,269         | 3,214,201         | 3,282,474         |
| Facilities                         | 1,113,026                           | 969,641           | 984,032           | 1,003,711         | 1,023,785         |
| Protective Services                | 3,458,282                           | 3,342,404         | 3,384,626         | 3,450,319         | 3,519,325         |
| Solid Waste                        | 2,016,971                           | 1,990,521         | 2,010,266         | 2,050,151         | 2,090,834         |
| Sewer Operating                    | 3,543,545                           | 3,051,353         | 3,110,757         | 3,182,809         | 3,241,178         |
| Interest on Debt                   | 236,162                             | 375,469           | 370,942           | 355,717           | 355,448           |
| <b>Total Expenditures</b>          | <b>23,806,044</b>                   | <b>21,767,302</b> | <b>22,137,243</b> | <b>22,592,095</b> | <b>23,048,688</b> |
| <b>Net Operating Activity</b>      | <b>11,626,972</b>                   | <b>5,853,741</b>  | <b>7,069,182</b>  | <b>6,248,297</b>  | <b>7,035,864</b>  |
| Amortization                       | 3,820,610                           | 3,987,782         | 4,041,954         | 4,091,220         | 4,137,460         |
| Principle on Debt                  | 1,141,164                           | 1,070,682         | 868,139           | 854,845           | 895,490           |
| Transfer to (from) Reserves        | (6,474,317)                         | (529,674)         | (393,004)         | (369,270)         | (121,326)         |
| Transfer to (from) Capital         | (4,095,530)                         | (614,087)         | 333,691           | (371,653)         | 2,349,073         |
| Transfers to (from) Surplus        | (833,000)                           | (525,000)         | (275,000)         | -                 | -                 |
| Proceeds from borrowing            | (2,078,543)                         | (556,550)         | (589,999)         | (867,994)         | -                 |
| Reduction of Capital Equity        | (3,820,610)                         | (3,987,782)       | (4,041,954)       | (4,091,220)       | (4,137,460)       |
| Capital Purchases                  | 23,967,198                          | 7,008,370         | 7,125,355         | 7,002,369         | 3,912,627         |
| <b>Surplus (Deficit)</b>           | <b>0</b>                            | <b>(0)</b>        | <b>(0)</b>        | <b>0</b>          | <b>0</b>          |

**Schedule B****1. Portion of Revenue by Source****Objective**

- The District of Sechelt is focused on the fiscal sustainability of the municipality.

**Policies**

- The District is committed to setting tax rates, service fees and user fees to attain the goal of providing sustainable services and infrastructure.
- The District of Sechelt will review its fees and charges to ensure adequacy and fairness.

| <b>Revenue and Funding Sources</b>  |                   |             |
|-------------------------------------|-------------------|-------------|
|                                     | <b>2024</b>       |             |
|                                     | <b>\$</b>         | <b>%</b>    |
| Taxation and Other Levies           | 14,298,059        | 38%         |
| Grants & Donations                  | 1,522,451         | 4%          |
| Fees, rates and sale of services    | 3,780,102         | 10%         |
| Interest and penalties              | 768,923           | 2%          |
| Development Cost Charges            | 975,763           | 2.5%        |
| Capital Grants & Contributions      | 9,290,766         | 25%         |
| Sewer fees and charges              | 3,829,381         | 10%         |
| Sewer parcel taxes                  | 967,571           | 2.5%        |
| Proceeds from Borrowing             | 2,078,543         | 6%          |
| <b>Total Revenues &amp; Funding</b> | <b>37,511,599</b> | <b>100%</b> |

**2. Distribution of Property Taxes by Class****Objective**

- a. The District wants to ensure an appropriate tax burden ratio between Property Tax Class 6 – Business/Other to Property Tax Class 1 - Residential.

**Policies**

- b. The District of Sechelt reviews its tax burden between residential and commercial to ensure fairness.

| Property Class          | 2024 Net<br>Taxable Value | 2023 Tax<br>Rate | Total 2024 Tax<br>Levy | Tax Rate<br>Multiple | % of Total<br>Taxes |
|-------------------------|---------------------------|------------------|------------------------|----------------------|---------------------|
| 1 Residential           | 5,464,853,732             | 2.18230          | 11,925,950             | 1.00                 | 85.3%               |
| 2 Utilities             | 5,009,000                 | 40.00000         | 200,360                | 18.33                | 1.4%                |
| 5 Light Industrial      | 11,813,700                | 7.65987          | 90,491                 | 3.51                 | 0.6%                |
| 6 Business/Other        | 320,174,421               | 5.36846          | 1,718,843              | 2.46                 | 12.3%               |
| 7 Managed Forests       | 568,500                   | 9.05655          | 5,150                  | 4.15                 | 0.0%                |
| 8 Recreation/Non Profit | 9,326,900                 | 3.92814          | 36,637                 | 1.80                 | 0.3%                |
| 9 Farm                  | 401,123                   | 5.19387          | 2,083                  | 2.38                 | 0.0%                |
|                         | <u>5,812,147,376</u>      | <u>73.3892</u>   | <u>13,979,514</u>      |                      | <u>100%</u>         |

### 3. Permissive Tax Exemptions

#### Objective

- The District of Sechelt recognizes that many of volunteer organizations contribute to the well-being of the community and are important components of the social, cultural, spiritual, and economic fabric.
- The District of Sechelt will consider granting permissive tax exemptions under section 224 of the *Community Charter* to agencies within the District who financially require such exemptions in order to provide a service to the community and whose service results in an improvement to the quality of life within the community.

#### Policies

- Council recognizes that granting permissive tax exemptions to philanthropic and non-profit organizations shifts the tax burden to the District's remaining taxable properties. Accordingly, it will consider the impacts on each year's taxes when granting these exemptions.
- All existing exemptions and new applications will be reviewed annually by the Finance Department to ensure, based on the most current available information, that the organizations qualify for a permissive exemption. The results of that review, and any new applications, are to be reported to Council for consideration.

### 4. Diversion of Organic Waste and recyclable products from the Landfill

#### Objective

- To reduce the volume of household waste being sent by Sechelt residents to the Landfill.
- To support the Regional Solid Waste Management Plan goals and objectives.

#### Policies

- Maintain a reliable and efficient collection service for the pick-up and disposal of organic waste recycle products from single family and multi-family (strata) residential dwellings.

## 5. Asset Management

### Objective

- Provide and manage District assets in an efficient and cost-effective manner.

### Policies

- The District has embraced asset management planning including inventories and condition reports on assets owned by the district.

### Proposed Capital Funding Sources

|  | 2024              | 2025             | 2026             | 2027             | 2028             |
|--|-------------------|------------------|------------------|------------------|------------------|
| Airport Reserve                              | 25,000            | 155,614          | -                | -                | -                |
| Building Reserve                             | 14,019            | -                | -                | -                | -                |
| Canada Community Building Fund               | 1,153,210         | 501,750          | 473,000          | 491,250          | 540,765          |
| Capital Reserve                              | 4,977,479         | 2,646,110        | 2,837,241        | 3,312,350        | 1,585,000        |
| CARIP Reserve                                | 55,000            | -                | -                | -                | -                |
| Development Cost Charges - Drainage          | 92,414            | 48,015           | 343,480          | 44,550           | -                |
| Development Cost Charges - Parks             | 10,823            | 15,000           | 15,000           | 15,000           | 354,235          |
| Development Cost Charges - Roads             | 61,213            | 408,375          | 831,786          | -                | -                |
| Development Cost Charges - Sewer             | 811,313           | 556,139          | 44,550           | 75,000           | -                |
| Downtown Revitalization Reserve              | 4,616             | -                | -                | -                | -                |
| Grant - BC Safe Restart (COVID)              | 545,675           | -                | -                | -                | -                |
| Grants & Contributions                       | 9,290,766         | 151,855          | 420,000          | 250,000          | -                |
| Growing Community Fund                       | 1,266,358         | 300,000          | 200,000          | -                | -                |
| MFA Financing                                | 2,078,543         | 556,550          | 589,999          | 867,994          | -                |
| Local Government Climate Action Plan Reserve | 147,753           | -                | -                | -                | -                |
| Public Safety Reserve                        | 1,210,075         | 100,000          | 250,000          | 150,000          | 100,000          |
| Public Works Yard Reserve                    | 9,904             | -                | -                | -                | -                |
| PW Operation & Maint Reserve                 | 60,000            | -                | -                | -                | -                |
| Reserve for Committed Expenditures           | 7,500             | -                | -                | -                | 3,346            |
| Reserve for Committed Expenditures (Sewer)   | 395,255           | -                | -                | -                | -                |
| Septage Reserve                              | 355,812           | 315,000          | 15,000           | 315,000          | 15,000           |
| Sewer Capital Reserve                        | 1,386,938         | 1,253,963        | 1,105,300        | 1,481,225        | 1,314,281        |
| Taxation                                     | 1,976             | -                | -                | -                | -                |
| <b>Grand Total</b>                           | <b>23,961,641</b> | <b>7,008,370</b> | <b>7,125,355</b> | <b>7,002,369</b> | <b>3,912,627</b> |

**Proposed Utilization of Reserves**

| <b>Proposed Utilization of Reserves</b>       | <b>2024<br/>Budget</b> | <b>2025<br/>Budget</b> | <b>2026<br/>Budget</b> | <b>2027<br/>Budget</b> | <b>2028<br/>Budget</b> |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|
| Building Reserve                              | -                      | -                      | -                      | -                      | -                      |
| Canada Community Building Fund                | 945,000                | 521,750                | 493,000                | 511,250                | 560,765                |
| Capital Reserve                               | 1,900,362              | 2,646,110              | 2,837,241              | 3,312,350              | 1,585,000              |
| Growing Community Fund                        | 850,000                | 300,000                | 200,000                | -                      | -                      |
| Election Reserve                              | -                      | -                      | 24,000                 | -                      | -                      |
| Downtown Revitalization Reserve               | -                      | -                      | -                      | -                      | -                      |
| Airport Reserve                               | 25,000                 | 155,614                | -                      | -                      | -                      |
| General Surplus                               | 833,000                | 525,000                | 275,000                | -                      | -                      |
| Solid Waste Reserve                           | 150,000                | -                      | -                      | -                      | -                      |
| Development Fee Equalization Reserve          | 97,606                 | 70,000                 | 50,000                 | 50,000                 | -                      |
| Reserve for Committed Expenditures            | 436,177                | -                      | -                      | -                      | -                      |
| Grant - BC Safe Restart (COVID)               | 334,138                | -                      | -                      | -                      | -                      |
| Local Government Climate Action Program Reser | 121,000                | -                      | -                      | -                      | -                      |
| Porpoise Bay Wharf Reserve                    | -                      | -                      | -                      | -                      | -                      |
| Porpoise Bay Govt Wharf Reserve               | -                      | -                      | -                      | -                      | -                      |
| Trail Bay Wharf Reserve                       | -                      | -                      | -                      | -                      | -                      |
| Public Safety Reserve                         | 220,000                | 132,000                | 282,000                | 150,000                | 100,000                |
| Public Works Yard Reserve                     | -                      | -                      | -                      | -                      | -                      |
| PW Operation & Maint Reserve                  | -                      | -                      | -                      | -                      | -                      |
| CARIP Reserve                                 | 55,000                 |                        |                        |                        |                        |
| Affordable Housing Reserve                    | -                      | -                      | -                      | -                      | -                      |
| Reserve for Committed Expenditures (Sewer)    | 712,113                | -                      | -                      | -                      | -                      |
| Septage Reserve                               | 15,000                 | 315,000                | 15,000                 | 315,000                | 15,000                 |
| Sewer Capital Reserve                         | 344,300                | 1,253,963              | 1,105,300              | 1,481,225              | 1,314,281              |
| Development Cost Charges - Drainage           | -                      | 48,015                 | 343,480                | 44,550                 | -                      |
| Development Cost Charges - Parks              | -                      | 15,000                 | 15,000                 | 15,000                 | 354,235                |
| Development Cost Charges - Roads              | -                      | 408,375                | 831,786                | -                      | -                      |
| Development Cost Charges - Sewer              | 429,700                | 556,139                | 44,550                 | 75,000                 | -                      |
| <b>Total</b>                                  | <b>7,468,396</b>       | <b>6,946,966</b>       | <b>6,516,357</b>       | <b>5,954,375</b>       | <b>3,929,281</b>       |
|   |                        |                        |                        |                        |                        |

## REQUEST FOR DECISION

**TO:** Council **MEETING DATE:** May 8, 2024

**FROM:** David Douglas, Director of Financial Services

**SUBJECT:** **2024 Tax Rates Bylaw No. 622, 2024**

**FILE NO:** 3900-02

---

### RECOMMENDATION

**The District of Sechelt 2024 Tax Rates Bylaw No. 622, 2024 be adopted.**

---

### PURPOSE

To present the 2024 Tax Rates Bylaw to Council for adoption.

### OPTION

1. Council provide direction to staff concerning the 2024 Tax Rates Bylaw No. 622, 2024.

### DISCUSSION

#### Summary

At the May 1<sup>st</sup>, 2024 Council meeting, Council gave 3 readings to the 2024 Tax Rates Bylaw No. 622, 2024. This report is requesting Council to proceed with the fourth reading and final adoption of this bylaw.

### SUSTAINABILITY PLAN IMPLICATIONS

1. Economic Sustainability
2. Sustainable Community Growth and Development

### STRATEGIC PLAN IMPLICATIONS

1. Ensuring Financial Balance

**FINANCIAL IMPLICATIONS**

The 2024 Tax Rates Bylaw No. 622, 2024 reflects the tax rates for the District of Sechelt, as well as the required rates to collect and remit the levies for the Regional District. The tax increase of 7.71%, 5.48% for operations and 3% for capital is included in the rates being recommended to Council.

**COMMUNICATIONS**

The bylaw will be posted on the District of Sechelt website.

Respectfully submitted,  
David Douglas  
Director of Financial Services

Attachment:

- 1- 2024 Tax Rates Bylaw No. 622, 2024



**DISTRICT OF SECHELT**  
**2024 Tax Rate Bylaw No. 622, 2024**

---

A bylaw to establish Tax Rates for Municipal, Hospital, Sunshine Coast Regional District, and Sunshine Coast Regional District Recreation purposes for the year 2024

---

**WHEREAS** Section 197(1) the Community Charter provides that Council shall, before May 15 in each year, adopt a bylaw to impose various rates on all taxable land and improvements according to their assessed value;

**AND WHEREAS** the Community Charter further provides, that Council may by bylaw designate two or more dates after which percentages totaling 10% (ten percent) shall be added to the amount of taxes unpaid;

**NOW THEREFORE**, the Council of the District of Sechelt in open meeting assembled enacts as follows:

**TITLE**

1. This bylaw may be cited for all purposes as, “2024 Tax Rate Bylaw No. 622, 2024”.

**DEFINITIONS**

2. In this bylaw:

**Council** means the Municipal Council of the District of Sechelt.

**District** means the municipal corporation of the District of Sechelt.

**PROVISIONS**

3. 2024 Rates

(1) The following rates are hereby imposed and levied for the year 2024:

- (a) For all lawful general purposes of the municipality on the value of land and improvements taxable for general municipal purposes, rates appearing in Column “A” of Schedule A attached to and forming part of this bylaw.
- (b) For hospital purposes on the value of land and improvements taxable for regional hospital district purposes, rates appearing in Column “B” of Schedule A attached to and forming part of this bylaw.
- (c) For the purposes of the Sunshine Coast Regional District on the value of land and improvements taxable for regional hospital district purposes, rates appearing in Column “C” of Schedule A attached to and forming part of this bylaw.
- (d) For the purposes of the Sunshine Coast Regional Recreation on the value of improvements only taxable for the regional hospital district purposes, rates appearing in Column “D” of Schedule A attached to and forming part of this bylaw.

(2) The minimum amount of taxation upon a parcel of real property shall be ONE DOLLAR (\$1.00)

4. PERCENTAGE ADDITION TO UNPAID TAXES

Instead of July 2 of the year, as set out in Section 234(1) of the *Community Charter* as the day on or after which the percentage mentioned may be added to the unpaid taxes of the current year, the following other dates and percentage additions are determined as permitted by the Act:

- (1) The Collector shall, after July 2, 2024, add to the unpaid taxes of the current year, in respect of each parcel of land and the improvements thereon upon the real property tax roll, five percent (5%) of the amount of taxes remaining unpaid on the 3rd Day of July, 2024.
- (2) The Collector shall after August 31, 2024 add to the unpaid taxes of the current year, in respect of each parcel of land and the improvements thereon upon the real property tax roll, five percent (5%) of the amount of taxes remaining unpaid on September 1, 2024.

|                         |     |        |           |
|-------------------------|-----|--------|-----------|
| READ A FIRST TIME THIS  | 1st | DAY OF | MAY, 2024 |
| READ A SECOND TIME THIS | 1st | DAY OF | MAY, 2024 |
| READ A THIRD TIME THIS  | 1st | DAY OF | MAY, 2024 |
| ADOPTED THIS            |     | DAY OF | 2024      |

---

**Mayor**


---

**Corporate Officer**

**District of Sechelt**  
**Property Tax Rates for 2024**  
**Schedule "A" to Bylaw 622, 2024**

| <b>Dollars of Tax Per \$1,000 of Taxable Assessed Value</b> |                        |                  |                 |                 |                   |
|---|------------------------|------------------|-----------------|-----------------|-------------------|
|   |                        | <b>A</b>         | <b>B</b>        | <b>C</b>        | <b>D</b>          |
|   | <b>Property</b>        | <b>General</b>   | <b>Regional</b> | <b>Regional</b> | <b>Regional</b>   |
|   | <b>Classifications</b> | <b>Municipal</b> | <b>Hospital</b> | <b>District</b> | <b>Recreation</b> |
|   |                        |                  | <b>District</b> |                 |                   |
| 1   | Residential            | 2.18160          | 0.06600         | 0.63406         | 0.98919           |
| 2   | Utilities              | 40.00000         | 0.23100         | 2.21921         | 3.46217           |
| 4   | Major Industrial       | -                | -               | -               | -                 |
| 5   | Light Industrial       | 8.02829          | 0.22440         | 2.15580         | 3.36325           |
| 6   | Business/Other         | 5.36674          | 0.16170         | 1.55345         | 2.42352           |
| 7   | Managed Forest Land    | 9.29362          | 0.19800         | 1.90218         | 2.96757           |
| 8   | Recreation/Non Profit  | 3.92688          | 0.06600         | 0.63406         | 0.98919           |
| 9   | Farm                   | 5.54126          | 0.06600         | 0.63406         | 0.98919           |

## REQUEST FOR DECISION

**TO:** Council **MEETING DATE:** May 8, 2024

**FROM:** Beverley Smith, Manager of Financial Services

**SUBJECT:** Sewer User Fees Amendment Bylaw 426-19, 2024

**FILE NO:** 3900-02

---

### RECOMMENDATION

**That the District of Sechelt Sewer Fees Amendment Bylaw 426-19, 2024 be adopted.**

---

### PURPOSE

That the District of Sechelt Sewer Fees Amendment Bylaw 426-19, 2024 be adopted, and increase the Sewer User Fee Rates by 3.69%.

### OPTION

1. Council provide direction to staff concerning Sewer Fees Amendment Bylaw 426-19, 2024.

### DISCUSSION

#### Summary

Included in the Five-Year Financial plan for 2024 is a proposed increased to sewer rates of 3.69%. The sewer budget includes operational expenses and capital projects that need to be completed in 2024.

The parcel tax will remain the same as the previous year, \$274. Included in the 2024 budget are capital projects valued at over \$4.6 Million. The capital projects will be funded from both Reserves borrowing and Development Cost Charges.

### POLICY AND BYLAW IMPLICATIONS

Council Policy - 2.1.12 – User Fees & Charges, Sewer fees would be categorized as Full Cost Recovery by the Council user fees and charges policy:

“Full Cost Recovery is where the District determines that a service or good or access to a facility provided by the District provides a direct benefit to individuals, groups of individuals or businesses, a user fee or charge will be imposed to recover the full cost of providing the service, good or access to facility.”

### **SUSTAINABILITY PLAN IMPLICATIONS**

1. Economic Sustainability

### **STRATEGIC PLAN IMPLICATIONS**

1. Ensuring Financial Balance

### **FINANCIAL IMPLICATIONS**

The proposed sewer user fee equates to an additional \$24.20 per residence and \$50.92 for commercial properties with less than 10 employees.

|                                 | 2023 Fees  | Increase | 2024 Proposed Fees |
|---------------------------------|------------|----------|--------------------|
| Residential User Fee            | \$655.20   | \$24.20  | \$679.40           |
| Senior Citizen's Apartment Rate | \$403.20   | \$14.90  | \$418.10           |
| Commercial Rate                 | \$1,380.00 | \$51.00  | \$ 1,431.00        |

2024 Parcel taxes \$274.

### **COMMUNICATIONS**

The Sewer User Fee will be communicated through the District of Sechelt’s website.

Respectfully submitted,  
Beverley Smith  
Manager of Financial Services

Attachment:

- 1- Sewer Fees Amendment Bylaw 426-19, 2024

**DISTRICT OF SECHELT**  
**Sewer User Fees Amendment Bylaw No 426-19, 2024**

---

A bylaw to establish fees for sewage usage for the District of Sechelt

---

**WHEREAS** the Community Charter, SBC 2003, c 26 provides that a Council may by bylaw impose a fee payable in respect of all or part of a service of the municipality;

**AND WHEREAS** the Council of the District of Sechelt deems it necessary to amend the fees for sewerage usage;

**NOW THEREFORE**, the Council of the District of Sechelt in open meeting assembled enacts as follows:

**TITLE**

1. This bylaw may be cited for all purposes as, “District of Sechelt Sewer User Fees Amendment Bylaw No. 426-19, 2024”.

**DEFINITIONS**

3. In this bylaw:

**Council** means the Municipal Council of the District of Sechelt.

**District** means the municipal corporation of the District of Sechelt.

**PROVISIONS**

4. ‘Schedule A’ attached to and forming part of District of Sechelt Sewer User Fees Bylaw No. 426, 2004 is deleted and replaced with the ‘Schedule A’ attached to and forming part of this Bylaw.

|                        |     |        |           |
|------------------------|-----|--------|-----------|
| READ A FIRST TIME THIS | 1st | DAY OF | MAY, 2024 |
|------------------------|-----|--------|-----------|

|                         |     |        |           |
|-------------------------|-----|--------|-----------|
| READ A SECOND TIME THIS | 1st | DAY OF | MAY, 2024 |
|-------------------------|-----|--------|-----------|

|                        |     |        |           |
|------------------------|-----|--------|-----------|
| READ A THIRD TIME THIS | 1st | DAY OF | MAY, 2024 |
|------------------------|-----|--------|-----------|

|              |  |        |      |
|--------------|--|--------|------|
| ADOPTED THIS |  | DAY OF | 2024 |
|--------------|--|--------|------|

---

**Mayor**

---

**Corporate Officer**

**Schedule A**

| <b>Schedule A</b> |   | <b><u>Monthly</u></b> | <b><u>Annual</u></b> |
|-------------------|---|-----------------------|----------------------|
|                   |   | <b><u>Rate</u></b>    | <b><u>Rate</u></b>   |
| 1                 | For each Single Detached Family Residence<br>(Including such residence auxiliary to principal use)                                      | \$56.61               | \$679.40             |
| 2                 | For each Multiplex residential or apartment unit (including such apartment auxiliary to principal use)                                  | \$56.61               | \$679.40             |
| 3                 | For each Senior Citizen's apartment unit  | \$34.84               | \$418.10             |
| 4                 | School - for each classroom   | \$34.84               | \$418.10             |
| 5                 | Public and/or non-profit users, e.g., OAP hall, library, fire hall, church (not including manse), not otherwise specified in this Bylaw | \$64.03               | \$768.40             |
| 6                 | For each hotel or motel unit:   |                       |                      |
|                   | ➤ without kitchen   | \$34.84               | \$418.10             |
|                   | ➤ with kitchen  | \$41.33               | \$496.00             |
|                   | ➤ manager's suite   | \$59.62               | \$715.50             |
| 7                 | For each space in mobile home park  | \$56.61               | \$679.40             |
| 8                 | Rooming house   |                       |                      |
|                   | ➤ first unit  | \$56.61               | \$679.40             |
|                   | ➤ each additional boarding room   | \$6.76                | \$81.10              |
| 9                 | Hospital – Long term care - per bed   | \$45.88               | \$550.60             |
| 10                | Laundromat - per washer   | \$41.32               | \$496.00             |
| 11                | For each shop, store, lumber yard, barber shop, bank, drug store, florist, auto body shop, warehouse, auto sales:                       |                       |                      |
|                   | ➤ with less than 10 employees   | \$119.25              | \$1,431.00           |
|                   | ➤ with ten to nineteen employees  | \$181.20              | \$2,174.40           |
|                   | ➤ with twenty or more employees   | \$237.97              | \$2,855.60           |

| <b>Schedule A Continued</b> |   | <b>Monthly</b>                                 | <b>Annual</b> |
|-----------------------------|---|--|---------------|
|                             |   | <b>Rate</b>                                    | <b>Rate</b>   |
| 12                          | Garage or service station:  |  |               |
|                             | ➤ without car wash or sani-dump   | \$181.46                                       | \$2,177.50    |
|                             | ➤ additional charge for car wash  | 80% of metered water at \$1.37 per cubic meter |               |
|                             |   |  |               |
| 13                          | Car Wash  | 80% of metered water at \$1.37 per cubic meter |               |
|                             |   |  |               |
| 14                          | Dry Cleaner   | \$181.46                                       | \$2,177.50    |
|                             |   |  |               |
| 15                          | Bakery  | \$181.46                                       | \$2,177.50    |
|                             |   |  |               |
| 16                          | Bowling Alley   | \$181.46                                       | \$2,177.50    |
|                             |   |  |               |
| 17                          | Beauty Parlour  | \$181.46                                       | \$2,177.50    |
|                             |   |  |               |
| 18                          | Restaurant, Cafeteria, Coffee Shop, Pizza Parlour, Licensed Lounge/Beer Parlour, Pub or Supper Club:                            |  |               |
|                             | ➤ 30 seats or under   | \$300.18                                       | \$3,602.20    |
|                             | ➤ 31 to 75 seats - per seat   | \$7.52   | \$90.25       |
|                             | ➤ 76 or more - per seat   | \$2.59   | \$31.10       |
|                             |   |  |               |
| 19                          | Surcharge for take-out deli/snack bar service that is ancillary to another operation within the same space (less than 10 seats) | \$113.02                                       | \$1,356.30    |
|                             |   |  |               |
| 20                          | Take-out Food Service (less than 10 seats)  | \$181.46                                       | \$2,177.50    |
|                             |   |  |               |
| 21                          | Legion  | \$604.00                                       | \$7,248.00    |
|                             |   |  |               |
| 22                          | Office - for each fixture (toilet or urinal plus basin) in an office other than those uses described in 1 - 20 of Schedule "A"  | \$118.98                                       | \$1,427.80    |
|                             |   |  |               |
| 23                          | For all users not herein provided for   | \$118.98                                       | \$1,427.80    |
|                             |   |  |               |
| 24                          | Fish Processing Plant - User Rate per gallon of metered water supply  | 80% of metered water at \$1.37 per cubic meter |               |



## REQUEST FOR DECISION

**TO:** Council **MEETING DATE:** May 8, 2024

**FROM:** David Douglas, Director of Financial Services

**SUBJECT:** **Septage Disposal Fees Amendment Bylaw No. 483-7, 2024**

**FILE NO:** 3900-02

---

### RECOMMENDATION

**That the District of Sechelt's Septage Disposal Fees Amendment Bylaw No. 483-7, 2024 be adopted.**

---

### PURPOSE

For the District of Sechelt's Septage Disposal Fees Amendment Bylaw No. 483-7, 2024 be adopted.

### OPTIONS

1. Council provide direction to staff concerning Septage Disposal Fees Amendment Bylaw No. 483-7, 2024.

### DISCUSSION

#### Summary

At the May 1<sup>st</sup>, 2024 Council meeting, Council gave 3 readings to the Septage Disposal Fees Amendment Bylaw No. 483-7, 2024. This report is requesting Council to proceed with the fourth reading and final adoption of this bylaw.

### POLICY AND BYLAW IMPLICATIONS

Council Policy - 2.1.12 – User Fees & Charges, Septage fees would be categorized as full cost recovery by the Council user fee and charges policy:

"Full cost recovery is where the District determines that a service or good or access to a facility provided by the District provides a direct benefit to individuals, groups of individuals or

businesses, a user fee or charge will be imposed to recover the full cost of providing the service, good or access to facility.”

## **SUSTAINABILITY PLAN IMPLICATIONS**

2. Economic Sustainability

## **STRATEGIC PLAN IMPLICATIONS**

1. Ensuring Financial Balance

## **FINANCIAL IMPLICATIONS**

In the 2024-2028 Five-Year Financial plan is the proposed increased to septage operating rates of 3.69%.

## **COMMUNICATIONS**

The Septage Disposal Fee will be communicated with the haulers and through the District of Sechelt’s website.

Respectfully submitted,  
David Douglas  
Director of Financial Services

Attachment:

- 1- Septage Disposal Fees Amendment Bylaw No. 483-7, 2024

**DISTRICT OF SECHULT**  
**Septage Disposal Fees Amendment Bylaw No. 483-7, 2024**

---

A bylaw to amend Septage Disposal Fees Bylaw No. 483, 2009 for the District of Sechelt

---

**WHEREAS** the Council of the District of Sechelt has adopted "District of Sechelt Septage Disposal Fees Bylaw No. 483, 2009";

**AND WHEREAS** Council deems it appropriate to amend Schedule "A" to Bylaw No. 483, 2009 by increasing general Septage disposal fee;

**NOW THEREFORE**, the Council of the District of Sechelt in open meeting assembled enacts as follows:

**TITLE**

1. This Bylaw may be cited for all purposes as "District of Sechelt Septage Disposal Fees Amendment Bylaw 483-7, 2024".

**AMENDMENTS**

2. Schedule "A" of Bylaw No. 483, 2009 is deleted in its entirety.
3. Schedule "A" which is attached to and forms part of this Bylaw, is hereby added to Bylaw No. 483, 2009.

**DEFINITIONS**

3. In this bylaw:

**Council** means the Municipal Council of the District of Sechelt.

**District** means the municipal corporation of the District of Sechelt.

|                         |     |        |           |
|-------------------------|-----|--------|-----------|
| READ A FIRST TIME THIS  | 1st | DAY OF | MAY, 2024 |
| READ A SECOND TIME THIS | 1st | DAY OF | MAY, 2024 |
| READ A THIRD TIME THIS  | 1st | DAY OF | MAY, 2024 |
| ADOPTED THIS            |     | DAY OF | 2024      |

---

**Mayor**

---

**Corporate Officer**

Septage Disposal Fees  
Amendment Bylaw No. 483-7, 2024

Schedule "A"

SEPTAGE DISPOSAL FEES/REFUNDS

---

|                                 |          |                     |
|---------------------------------|----------|---------------------|
| 1. General Septage Disposal Fee | \$0.61   | Per Imperial Gallon |
|                                 | \$0.135  | Per Litre           |
|                                 | \$135.00 | Per Cubic Meter     |

|  |          |                     |
|--|----------|---------------------|
| 2. Refund to property owners with permitted holding tanks; a BC Health Act Order; or a non-conforming holding tank "acknowledged" by Vancouver Coastal Health Authority (with submission of the disposal invoice); | \$0.58   | Per Imperial Gallon |
|  | \$0.128  | Per Litre           |
|  | \$128.00 | Per Cubic Meter     |

4. The word "acknowledgement" in item 2 to this Schedule 'A' shall be defined as follows:
- i. A letter from Vancouver Coastal Health Authority (VCH) acknowledging the existence of a non-conforming holding tank and providing recommended conditions in order for the holding tank to be brought up to date to meet the requirements under Sewerage System Regulation (BC Reg. 326/2004).
  - ii. The District of Sechelt will adhere to any conditions imposed in the letter received from VCH.

## REQUEST FOR DECISION

**TO:** Council **MEETING DATE:** May 8, 2024

**FROM:** Beverley Smith, Manager of Financial Services

**SUBJECT:** Fees and Charges Amendment Bylaw No. 575-15, 2024 – Solid Waste

**FILE NO:** 3900-02

---

### RECOMMENDATION

**That the Fees and Charges Amendment Bylaw No. 575-15, 2024 be adopted.**

---

### PURPOSE

To increase the annual household fee for solid waste collection.

### OPTION

1. Council provide direction to staff regarding Fees and Charges Amendment Bylaw No. 575-15, 2024.

### DISCUSSION

#### Summary

At the May 1<sup>st</sup>, 2024 Council meeting, Council gave 3 readings to the Fees and Charges Amendment Bylaw No. 575-15, 2024. This report is requesting Council to proceed with the fourth reading and final adoption of this bylaw.

### POLICY AND BYLAW IMPLICATIONS

*Community Charter* (2003) The District of Sechelt has the authority to implement fees for the collection of solid waste by way of Section 194 of the Community Charter which states: 194 (1) A council may, by bylaw, impose a fee payable in respect of

- a) all or part of a service of the municipality,
- b) the use of municipal property, or
- c) the exercise of authority to regulate, prohibit or impose requirements.

### Council Policy 2.1.12 – User Fees & Charges (2013)

The fees proposed follow the guidance provided by Council Policy 2.1.12 – User Fees & Charges which states that the District will impose user fees and charges to recover full cost or a percentage thereof.

### **SUSTAINABILITY PLAN IMPLICATIONS**

1. Environmental Sustainability
2. Sustainable Community Growth and Development

### **STRATEGIC PLAN IMPLICATIONS**

1. Effective Growth
2. Ensuring Financial Balance

### **FINANCIAL IMPLICATIONS**

The levying of fees assists with recouping the contracted costs associated with providing municipal services.

### **COMMUNICATIONS**

Once the bylaw is adopted, it will be consolidated with the main bylaw and published on the District's website.

Respectfully submitted,  
Beverley Smith  
Manager of Financial Services

Attachment:

- 1- Fees and Charges Amendment Bylaw No. 575-15, 2024

**DISTRICT OF SECHELT**  
**Fees and Charges Amendment Bylaw No. 575-15, 2024**

---

A bylaw to amend Fees and Charges Amendment Bylaw No. 575, 2019 for the District of Sechelt

---

**WHEREAS** Fees and Charges Bylaw No. 575, 2019 was adopted to impose and charges for all of parts of a service of the municipality;

**AND WHEREAS** it has deemed appropriate to amend Bylaw No. 575, 2019

**NOW THEREFORE**, the Council of the District of Sechelt in open meeting assembled enacts as follows:

**TITLE**

1. This bylaw may be cited for all purposes as, “Fees and Charges Amendment Bylaw No. 575-15, 2024”.

**AMENDMENTS**

2. “District of Sechelt Fees and Charges Bylaw No. 575, 2019” is amended by deleting Schedule H and replacing with the attached Schedule H which forms part of this bylaw.

**DEFINITIONS**

3. In this bylaw:

**Council** means the Municipal Council of the District of Sechelt.

**District** means the municipal corporation of the District of Sechelt.

4. If any section, subsection or clause of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this bylaw.
5. The District of Sechelt Fees and Charges Amendment Bylaw No. 575-11, 2023 is hereby repealed.
6. That Schedule H is attached to and forms part of this bylaw.

|                         |     |        |           |
|-------------------------|-----|--------|-----------|
| READ A FIRST TIME THIS  | 1st | DAY OF | MAY, 2024 |
| READ A SECOND TIME THIS | 1st | DAY OF | MAY, 2024 |
| READ A THIRD TIME THIS  | 1st | DAY OF | MAY, 2024 |
| ADOPTED THIS            |     | DAY OF | 2024      |

---

**Mayor**

---

**Corporate Officer**



| FEES AND CHARGES BYLAW 575-15, 2024<br>SCHEDULE H: Solid Waste |            |  |
|--|------------|--|
| ITEM   | Annual Fee | DESCRIPTION  |
| Annual Solid Waste Collection Charge                           | \$303      | Fee includes pickup of all Solid Waste: Garbage, Recycle & Organics. |
|  |            |  |
| ITEM   | FEE        | UNIT/DESCRIPTION   |
| RV/Sani Dump   | \$10       | Fee per use of the RV Sani Dump                                      |